

Minutes of the Regular Meeting of Ford Town Board  
October 14, 2008 at 7:00 pm at the Town Hall

1. Present: Katie Kerr, Kim Johnson, Doug Bassett, Edna Cole and Sarah Berry.  
Citizens present: Dave Schulstad, Clint Waddell, Bev Waddell, Dan Plattner, Gerald Jensen, John Lucking,  
Planning Commission Members Present: Frank Kriz, Jim Cole, Ken Von Bank  
Township Attorney Present: Scott Berry
2. Set and Approve Agenda: Amend the agenda to: Remove the approval of minutes, Move the Treasurer's report and approval of claims to the end. M/S/C by Kerr and Johnson to approve the Agenda as amended.  
Motion carried unanimously.
3. Citizen Comment: Dave Schulstad asked why 340<sup>th</sup> on the east end was not zoned R1. With the road abutting State Land and some larger tracts of land he was surprised to see that it was not R1. Clint Waddell also commented about the road abutting not being R1.  
Gerald Jensen asked why the culvert on 340<sup>th</sup> was not put back in the same place when the road was done on 340<sup>th</sup>. Bassett will look into this issue further.  
Jensen also commented that it is a violation of state law that private landowners are doing work on township roads. Bassett commented that the road must remain accessible to emergency vehicles even if it is a minimum maintenance road.  
Dan Plattner commented that he felt the board was not maintaining the minimum maintenance road over the years and that he has been doing work on the roads over the years to keep it passable.  
Johnson responded that Township government is done for the common good. Some practices from the past can not be tolerated. The process that we are going through with ordinances is to stop the need for citizens to do repair.  
Kerr let Plattner know that this issue will be discussed later in the meeting.
4. Old Business
  - a. Road and Bridge:
    - i. Road Policy—Johnson feels that all the Supervisors need to understand the process that goes into road work and not depend on Bassett as the road liaison to know all the details. He feels the Board needs to tighten up the procedures so that the public knows who to contact when questions arise. Cole found a road policy on the MAT website that gives some guidance in implementing a road policy. Motion by Johnson and Bassett to send this to the Planning

Commission to form an ordinance for the township to follow that will include who can and cannot do work on the roads.

- ii. 350<sup>th</sup> Ave.—There was some question about 350<sup>th</sup> ave. being a township road all the way into section 22. The map on the website is not accurate with the roads. Bassett will contact Mike Holznagel to clarify that 350<sup>th</sup> was recorded as a township road into section 22.
  - iii. Township Road Certification—Bassett and Berry will take care of the paperwork for this certification.
- b. Zoning Subdivision Ordinances—Section 130.7c –This section was looked at by the Planning Commission at a 6:00 meeting and was reviewed. Recommendation to modify the section as provided in the handout at that meeting.
  - c. Zoning Ordinance—The Planning Commission recommends approval and enactment of the Ford Township Zoning and Land Use Ordinance. Motion by Johnson and Bassett to approve the enactment of the Ford Township Zoning and Land Use and Subdivision Ordinance.  
Discussion—The process was gone over as to how changes could get made to the map after it was approved by the board. Motion carried unanimously.
  - d. Fee Resolution—The Planning Commission voted in favor of bringing the proposed fee schedule to the board. Motion by Kerr and Johnson to approve the fee schedule as presented. Motion carried unanimously.
  - e. Publication of Summary—Attorney informed the board that State Law says that the board must approve the summary statement to be published for the ordinance. Motion by Kerr and Bassett to approve the summary of the ordinance for publication. Ordinance 08-10-01.  
Review findings of fact, and effective date of the ordinance. Motion by Johnson and Bassett to approve the Summary of the Ordinance, the publication date and the effective date of the ordinance. Motion carried unanimously.  
The summary will be published in the paper on Thursday, October 23, 2008. The ordinance will go into effect on Friday, October 24, 2008.
  - f. Interim Ordinance—Planning Commission recommends findings of fact of the enactment of amending the Interim Ordinance. There

are only a few restrictions that will be left in place. Motion by Kerr and Johnson to enact the Amendment of the Interim Ordinance Moratorium. Ordinance # 08-10-02. Motion carried unanimously. Amendment of the Interim Ordinance will be published in the Paper on Thursday, October 23, 2008 and will go into effect on Friday, October 24, 2008.

- g. Zoning Administrator Position—Discussion of date for the interviews. November 10 from 6-8 for interviews was decided upon. Meeting is open to the public. Questions should be sent to Berry and she will type up the list and bring to the interviews.
- h. Interim Zoning Administrator—Motion by Johnson and Bassett to appoint Frank Kriz as our interim Zoning Administrator with payment for meetings attended in that position and an hourly rate of \$12.50/hour. Motion by Johnson and Bassett to amend the motion to an hourly rate of \$20.00/hour. Motion by Johnson and Bassett to amend the motion to include acceptance of Kriz's resignation letter from the Planning Commission so that he can serve in this position. Motion carried unanimously.
- i. Road Recording Issues—Attorney feels that we need to request information from Barry Bloomquist so that we have all of the old road information that was used to draw up the road recording. Berry will draft a letter.
- j. Next Steps in the Ordinance Process—The pieces still needing work in the ordinance process are: Recreational land use, kennel standards, subdivision ordinance, mining, road ordinance, communication towers, shoreland.
- k. Clerk Office Hours -- The attorney feels that regular office hours need to be put into place for the clerk so that individuals can obtain copies of the ordinance etc. Motion by Johnson and Kerr to have the clerk office hours as ½ hour before regular board meetings and ½ hour before Planning Commission meetings. Motion carried unanimously.  
Discussion of copy costs to citizens. Motion by Kerr and Bassett to set the cost of a copy of the Ordinance at \$25.00. Motion to ammend the resolution establishing township fees to include the cost of copies for the Land Use and Zoning Ordinances at \$25.00/set or \$.25/page with labor costs at \$12.50/hour for the time spent on copying etc. Motion carried uananimously.
- l. Fire Service: Cole has been in contact with Roger Tramm from Isle. She has asked for a budget and she is still waiting to receive

it. Meetings with the Isle City Council and the Townships that receive Fire Service from them are scheduled in January.

5. New Business.

- a. Response to Citizens: Johnson asked how to respond to Aanestad's questions about the cul-de-sac on Olympic. Bassett stated that the road has not eroded anymore in the past year and we are working on budget issues and will make repairs as we can with the budget and other road issues.

6. Mail: Mail was reviewed by the Board.

Dan Plattner asked to talk again. He understand that the road is ripped up and it is not o.k. for him to do anymore work. He asked how he could hire Steve Kerr to grade the road. The Township attorney recommends that the person damaging the road is liable. If the board can find out the cost through Steve Kerr to repair some of the damage then the township can enter into an agreement with Dan Plattner to take care of the costs and damages that he did to the road. Bassett will contact Steve Kerr for some cost estimates.

7. Review and Approval of Claims for payment. M/S/C by Kerr and Bassett to approve the claims as presented. Motion carried unanimously. Payroll checks #2120-2127 totaling \$2,012.70; Claims #6385-6402 paid by checks # 2128-2142 and eft # 103-105 for a total of \$15,969.10

8. Treasurer's report. Cash control statements form the Clerk and Treasurer were presented that balanced. Discussion of the budget. M/S/C by Johnson and Bassett to approve the Treasurer's report. Motion carried unanimously.

9. Review of upcoming meetings:

November Board Meeting—8:00 p.m., Monday Nov. 10

Zoning Administrator Interviews—6:00 p.m., Monday, Nov. 10

Planning Commission—6:00 p.m., Tuesday, Nov. 18

10. Adjournment: M/S/C by Kerr and Bassett to adjourn the meeting at 10:10 p.m. Motion carried unanimously.

Submitted by:

Sarah Berry, Clerk of Ford Township